Kofax Express

Powerful Information Capture

Kofax Express™ enables small and medium sized companies to digitize and automate document capture and archiving by converting stacks of paper into electronic actionable and managed business content. This powerful workstation–based package makes it easy for anyone to quickly scan, index and export documents.

Easy for beginners and flexible for experts, Kofax Express automates the process of indexing and tagging documents, reducing the time and complexity to archive information. Data captured by Kofax Express can be submitted into more than 100 different back end systems including Microsoft® SharePoint®, ECM, BPM, archives and systems of record.

Scalable and Extendable

Kofax Express supports the ability to add additional workstations for scanning, indexing, and export. This flexibility provides the ability to deploy additional processing power and stations to improve the throughput of their system.

Intuitive and User Friendly Interface

The software features the same familiar interface as Microsoft® Office applications. Operators can execute commands with a single mouse click for faster adoption and greater productivity.

Highest Image Quality

Innovative SmoothView™ technology enables users to easily manipulate multiple document images. Users can find, replace, gather, zoom, divide, rotate, swap, order and place document images—in ways not possible with paper. Kofax VRS Elite®, (patented image perfection software) makes images look better than their paper originals without any pre–scan document preparation or setup, increasing extraction accuracy and automation.

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Integration with SharePoint and Other Systems

Tight integration with Microsoft SharePoint enables Kofax Express to index, classify and deliver documents and data into SharePoint for easy and fast retrieval. Kofax Express also supports all Kofax Capture export connectors for out-of-the-box compatibility with popular ECM and ERP systems. An export API is also available for custom or advanced export use cases.

Data and Zonal Recognition

Kofax Express automatically extracts data from documents in over 100 languages, using OCR (Optical Character Recognition) for text and ICR (Intelligent Character Recognition) for handwriting. Bar codes are automatically extracted with the data populated into index fields. This automatic data recognition accelerates document indexing and ensures greater accuracy over manual data entry.

It also automatically extracts index field data. Users can train the program to locate the key index information in a document and it remembers that location and extracts the data from future documents, reducing manual data entry effort.
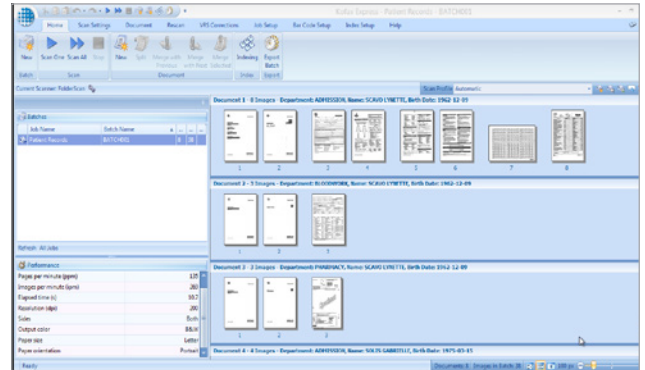
Bar Code Capabilities

The enhanced bar code engine in Kofax Express can read most commonly used 1D and 2D bar codes, even those obscured with stamps, handwriting or coffee cup stains. Scanning in color improves accuracy further, allowing flawless decoding of bar codes at low resolutions (100 or 150 dpi). Kofax Express detects bar codes wherever they are placed on a page, even when they are skewed at angles.

Rubber Band Recognition

Kofax Express users can easily index documents by selecting the text in the document with their mouse. Kofax Express automatically populates the index field with the information highlighted by the user, saving keystrokes and speeding document indexing.

Watched Folder

Kofax Express automatically processes images (TIFF, BMP, JPEG and PDF) uploaded to a watched folder as if they were delivered from a scanner. This feature enables Kofax Express to process images from sources such as MFPs, faxes and saved images, providing a single interface to users' back end repository for all images from all sources.

Easy setup and user friendly UI with minimum training requirement allows for quicker adoption and greater productivity gain.

Searchable PDF

The Searchable PDF feature includes live text with PDF images, enabling users to easily and accurately search for information in PDF documents.

Image Compression

Image compression captures crisp, clear color images while delivering the small file size of black and white images for quicker downstream processing, lower storage requirements, and improved efficiency.

Background Export

Background Export complements Searchable PDF and image compression. By processing these file types in the background, the operator can continue to scan productively in the foreground. It is also useful for large standard PDF or TIFF exports.

Validation Scripts and Database Lookup

Using VB.NET, administrators can create validation scripts for enforcing business rules, looking up data from multiple database sources, or validating data entered into a field.

Point-and-Click Rescan

When a page is scanned with a folded corner, a forgotten sticky note affixed, or a double-feed that escaped detection, there is no choice but to rescan. In these instances, the "Point-and-Click Rescan" option improves the process by

inserting the rescanned document in the correct place without rescanning the entire batch.

Flexible Document Separation

Kofax Express can separate groups of documents automatically, eliminating the need to scan documents one at a time. Just fill the auto document feeder to its capacity and Kofax Express divides the batch into individual document groups automatically based on patch codes, bar codes or inserted blank pages. Kofax Express process documents faster than ever before by keeping the scanner in continuous operation while it handles the separation.

Post-Scan Processing with VRS Corrections

If Kofax Express encounters a poor quality document it can't convert into a legible image, it doesn't shut down the scanner and wait for a fix. Instead, its VRS Corrections feature reserves the image for later inspection and correction by the operator without needing to rescan the document. Kofax Express retains enough information from the original that the operator can manually correct the image after completion, enabling the scanner to run without pause.

Visual Undo History

Everyone relies on the Undo button. But undo enough steps and it's easy to lose track of where you've come from, what was undone and what can be redone safely. Kofax Express includes a Visual Undo History feature that shows the sequence of processes that were done—or undone—on any document image.

Discover more about Kofax Express and download a free trial at kofax.com

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